

ANNEX A

SECRETARIAT FOR MULTIDIMENSIONAL SECURITY

I. MISSION AND ORGANIZATIONAL STRUCTURE

A. The mission of the Secretariat for Multidimensional Security (SMS) is to promote and coordinate cooperation among the OAS member states and between them and the inter-American system and other bodies in the international system, in order to assess, prevent, confront, and respond effectively to threats to security, with a view to being the leading point of reference in the Hemisphere for developing cooperation and capacity-building in the OAS member states.

B. The scope of activity of the SMS is defined by the Declaration on Security in the Americas and its new concept of hemispheric security as being multidimensional and comprising traditional threats and new threats, concerns, and challenges to the security of the states of the Hemisphere.

C. The SMS is the dependency of the General Secretariat responsible for lending support to the Committee on Hemispheric Security (CSH) of the Permanent Council.

D. The SMS and its dependencies and staff are under the overall direction, supervision, and control of the Secretary for Multidimensional Security, who answers to the Secretary General, in accordance with the legal system of the Organization and with the provisions of this Executive Order.

E. The SMS is composed of the Executive Office of the Secretary for Multidimensional Security and the following dependencies:

1. The Executive Secretariat of the Inter-American Drug Abuse Control Commission (at the department level);
2. The Secretariat of the Inter-American Committee against Terrorism (at the department level);
3. The Department of Public Security; and
4. The Department against Transnational Organized Crime.

II. EXECUTIVE OFFICE OF THE SECRETARY FOR MULTIDIMENSIONAL SECURITY

A. Functions

1. Provides overall direction, political management, and technical supervision for all the activities of the SMS.

2. Advises the General Secretariat and the political bodies of the OAS on all matters pertaining to traditional threats and their mechanisms for confronting them and to new threats, which include terrorism, transnational organized crime, the global drug problem, money laundering, illicit arms trafficking and the links between them; trafficking in persons; cyber-security; and on all other matters within the parameters of the authority of the SMS and its dependencies.

3. Assists member states in the design, implementation, and evaluation of comprehensive public policies on security as well as in drafting basic guidelines for model laws on security matters; promotes mechanisms and opportunities for exchanges of experience and information in its areas of competence; and carries out activities aimed at strengthening human and institutional capacities for enhancing multidimensional security throughout the Hemisphere, taking into consideration a gender perspective and human rights.

4. Represents the Secretary General in dealings before the political bodies of the OAS, on missions, at international meetings, and at other events dealing with matters in its area of competence; prepares special reports and performs other tasks as assigned by the Secretary General.

5. Serves as technical secretariat to the Permanent Council's Committee on Hemispheric Security and its subsidiary bodies, and coordinates the planning, organization, and follow-up for all security-related political and technical forums.

6. Assists member states in implementing their international obligations in the area of security.

7. Establishes and maintains cooperative relations with international and regional organizations, as well as with public and private institutions with interests similar to those of the SMS.

8. Acts as liaison between the SMS and the Police Community of the Americas (AMERIPOL) and fosters police cooperation mechanisms in its areas of competence.

9. Acts as liaison between the SMS, the Inter-American Defense Board (IADB), and the Inter-American Defense College (IADC).

10. Serves as technical secretariat of the Inter-American Convention on Transparency in Conventional Weapons Acquisitions (CITAAC), of the Forum on Confidence- and Security-Building Measures, and of other committees and forums concerned with defense and military matters in the framework of the Permanent Council's Committee on Hemispheric Security.

B. The Planning, Management, and Coordination Section

1. Coordinates implementation of the Vision and Strategic Plan of the Secretariat and reviews and follows up on programs and projects with the aim of ensuring that established objectives and outcomes are achieved and assigned mandates are fulfilled.

2. Carries out follow-up activities on technical management as well as in relation to the Project Evaluation Committee (CEP), and coordinates the organizational development of the SMS in order to ensure that it performs its functions efficiently, effectively, and transparently.

3. Coordinates relations between the various dependencies of the SMS and other areas of the General Secretariat, the political bodies, and civil society organizations active in the sphere of multidimensional security.

4. Carries out activities to raise and mobilize external funding to finance and promote its programs, projects and activities, in coordination with the Strategic Counsel for Organizational Development and Management for Results.

5. Coordinates maintenance of the website, drafting of press releases, and visibility and awareness-raising of activities and products of the SMS (*inter alia*, events, reports, products, and tools) in coordination with the Department of Press and Communication.

C. The Administration and Finance Section

1. Centralizes the administrative and budgetary operations of the Secretariat and its dependencies, including management of financial resources, follow-up on expenditure, the operational and logistical workings, and management of human resources, *inter alia*, under the operational supervision of the Secretariat for Administration and Finance.

2. Prepares the program-budget of the SMS and all its dependencies and assists the Secretary for Multidimensional Security in managing, administering, and supervising its execution, according to instructions from the Secretary General, the pertinent resolutions of the General Assembly, and the rules and regulations of the General Secretariat.

D. Multidimensional Security Information and Knowledge Section

1. Identifies and standardizes indicators, tools, and methodologies, and drafts protocols and standards with the aim of enhancing the quality, validity, and comparability of data in the area of security.

2. Coordinates the integration of the Inter-American Observatory on Drugs and the Hemispheric Security Observatory, mechanisms that gather, analyze, and disseminate information on drugs and security, respectively, in an effort to provide evidence for the design and introduction of public policies.

3. Provides assistance to member states in establishing, developing, and strengthening national observatories and information systems, and promotes technical training for professionals that work with security-related data and statistics.

4. Encourages exchanges of information, experience, and know-how in the area of multidimensional security via in-person and virtual networks, publications, documents, and other media.

5. Helps to develop and strengthen the capacities of member states to produce and spread knowledge about multidimensional security.

III. EXECUTIVE SECRETARIAT OF THE INTER-AMERICAN DRUG ABUSE CONTROL COMMISSION

A. Structure

1. The Executive Secretariat of the Inter-American Drug Abuse Control Commission (ES/CICAD) and its dependencies and staff are under the overall direction, supervision, and control of the Executive Secretary of CICAD, who reports to the Secretary for Multidimensional Security, in accordance with the legal system of the Organization, especially the Statute and Regulations of the Inter-American Drug Abuse Control Commission (CICAD), and with the provisions of this Executive Order.

2. ES/CICAD will operate in accordance with the powers granted to it by the relevant standards of the Organization, the CICAD Statute and Regulations, decisions of the General Assembly, decisions of CICAD, the provisions of this Executive Order, and the Strategic Plan of the SMS.

3. ES/CICAD reports to the Secretary for Multidimensional Security on the administration of the Secretariat's assigned resources and staff.

4. ES/CICAD is composed of the following sections:

- a. The Demand Reduction Section; and
- b. The Drug Policy Section: Design, Implementation, Monitoring, and Evaluation

B. Functions

1. Assists CICAD in promoting multilateral cooperation in the design, implementation, and evaluation of national drug policies and in executing initiatives to strengthen the capacity of member states to address the world drug problem.

2. Sees to the implementation of mandates adopted by the political bodies of the Organization, especially CICAD, in their respective areas of competence.

3. Advises the Secretary General and the Assistant Secretary General, through the Secretary for Multidimensional Security, on matters within the purview of the Executive Secretariat, and represents them when so requested.

4. Serves as Technical Secretariat for CICAD and its groups of experts and supervises implementation of work plans and hemispheric strategies, as well as of declarations and resolutions adopted in those regards.

5. Participates in its own capacity or by delegation, in the political organs of the Organization and, in the performance of that duty, presents proposals, reports, and documents on its activities to the General Assembly, the Permanent Council, the Committee on Hemispheric Security, CICAD, and other organs and entities of the Organization on behalf of the Secretary General, when the Secretary General so requests.

6. Establishes and maintains cooperative relations with other dependencies of the SMS, and the General Secretariat, as well as with public, private, national, regional, and international organizations with interests similar to those of CICAD, in coordination with the Secretary for Multidimensional Security.

7. Carries out activities to raise and mobilize external funding to finance and promote its programs, projects, and activities, in coordination with the Secretary for Multidimensional Security, and the Strategic Counsel for Organizational Development and Management for Results.

8. Reports to the Secretary for Multidimensional Security on the planning, follow-up, internal communication, oversight, and evaluation of the programs, projects, and activities that it is responsible for implementing, as well as on the development of the procedures needed for the administration of its assigned resources and staff.

C. Demand Reduction Section

1. Assists member states in strengthening their institutional, technical, and human capabilities for drug-demand reduction through, *inter alia*, comprehensive programs on prevention, treatment, and social reintegration, in coordination with other initiatives of the Organization.

2. Promotes instruction and ongoing training for different actors—including civil society—involved in the design, implementation, and monitoring of policies and measures for reducing drug demand and for addressing the consequences of drug use.

3. Develops and implements demand-reduction standards and methodologies in coordination with other areas of the Organization, other international agencies, the scientific community, and other relevant actors in this field.

D. Drug Policy Section: Design, Implementation, Monitoring, and Evaluation

1. Assists member states in the design, implementation, and evaluation of national policies to address the world drug problem.

2. Fosters among member states a culture of analysis of their national drug policies, as well as of sectoral policies, programs, and projects in relation to the world drug problem.

3. Administers the Multilateral Evaluation Mechanism (MEM), provides technical secretariat services to the Governmental Expert Group and to the Intergovernmental Working Group, and assists member states in implementing recommendations from the MEM process.

4. Develops tools to measure and evaluate processes, effects, and outcomes of policies in relation to the world drug problem, including the deployment of Support Missions.

5. Monitors and evaluates implementation of the CICAD Plan of Action and other important instruments by means of quantitative and qualitative indicators.

IV. SECRETARIAT OF THE INTER-AMERICAN COMMITTEE AGAINST TERRORISM

A. Structure

1. The Secretariat of the Inter-American Committee against Terrorism (S/CICTE) and its dependencies and staff are under the direction, supervision, and control of the Secretary of CICTE, who answers to the Secretary for Multidimensional Security, in accordance with the legal system of the Organization and with the provisions of this Executive Order.

2. The Secretary of S/CICTE will operate in accordance with the powers granted to them by the relevant standards of the Organization, the CICTE Statute and Rules of Procedure, decisions of the General Assembly, and the Strategic Plan of the SMS.

3. The Secretary of S/CICTE reports to the Secretary for Multidimensional Security on the administration of the Secretariat's assigned resources and staff.

4. S/CICTE is composed of the following sections:

- a. The Protection of Infrastructure and Critical Resources Section; and
- b. The Counter-Terrorism Policy Section.

B. Functions

1. Assists CICTE in promoting multilateral cooperation in the design, implementation, and evaluation of national policies to prevent, combat, and eliminate terrorism and in executing programs to strengthen the capacity of member states in that regard.

2. Sees to the implementation of mandates adopted by the political bodies of the Organization, especially CICTE, in their respective areas of competence.

3. Advises the Secretary General and the Assistant Secretary General, through the Secretary for Multidimensional Security, on matters within the purview of the Executive Secretariat, and represents them when so requested.

4. Serves as Technical Secretariat for CICTE and its groups of experts, as well as for the Inter-American Convention against Terrorism; it also supervises implementation of work plans and hemispheric strategies, as well as of declarations and resolutions adopted in those regards.

5. Participates in its own capacity or by delegation, in the political organs of the Organization and, in the performance of that duty, presents proposals, reports, and documents on its activities to the General Assembly, the Permanent Council, the Committee on Hemispheric Security, CICTE, and other organs and entities of the Organization on behalf of the Secretary General, when the Secretary General so requests.

6. Establishes and maintains cooperative relations with other dependencies of the SMS, and the General Secretariat, as well as with public, private, national, regional, and international organizations with interests similar to those of CICTE, in coordination with the Secretary for Multidimensional Security.

7. Participates, with voice but without vote, in the security meetings of the technical advisory groups of the Inter-American Committee on Ports.

8. Carries out activities to raise and mobilize external funding to finance and promote its programs, projects, and activities, in coordination with the Secretary for Multidimensional Security, and the Strategic Counsel for Organizational Development and Management for Results.

9. Reports to the Secretary for Multidimensional Security on the planning, follow-up, internal communication, oversight, and evaluation of the programs, projects, and activities that it is responsible for implementing, as well as on the development of the procedures needed for the administration of its assigned resources and staff.

C. Protection of Infrastructure and Critical Resources Section

1. Assists member states in the design, implementation, and evaluation of government policies on protection of critical infrastructure and on preventing, confronting, and addressing cybersecurity threats, particularly to governmental networks.

2. Assists member states in the design and execution of initiatives to strengthen their institutional capacities to prevent and confront cyber-crime, including their cyber-incident response, and in the development and implementation of the “Inter-American Strategy to Combat Threats to Cybersecurity” as well as other declarations and resolutions in that connection.

3. Coordinates with other areas of the General Secretariat, the political bodies, and civil society organizations active in the critical infrastructure and cybersecurity sphere.

D. Counter-Terrorism Policy Section

1. Assists member states in the design, implementation, and evaluation of national policies to prevent, combat, and eliminate terrorism and in the design and execution of initiatives to strengthen the institutional capacity of member states in that regard.

2. Assists member states in the design and implementation of laws and standards for comprehensively preventing and combating terrorism and in strengthening bilateral and regional cooperation mechanisms in that regard, particularly through implementation of the Inter-American Convention against Terrorism.

V. DEPARTMENT OF PUBLIC SECURITY

A. Structure

1. The Department of Public Security (DPS) and its dependencies and staff are under the direction, supervision, and control of the director of the DPS, who answers to the Secretary for Multidimensional Security, in accordance with the legal system of the Organization and with the provisions of this Executive Order.

2. The DPS will operate in accordance with the powers granted to it by the relevant standards of the Organization, decisions of the General Assembly, the provisions of this Executive Order, and the Strategic Plan of the SMS.

3. The Director of the DPS reports to the Secretary for Multidimensional Security on the administration of the Department's assigned resources and staff.

4. The DPS is composed of the following sections:

- a. The Prevention of Violence Section; and
- b. The Security and Justice Section

B. Functions

1. Designs and implements initiatives aimed at supporting the efforts of member states to assess, prevent, confront, and respond to threats posed by different manifestations of criminality and violence.

2. Develops evaluation, promotion, and management mechanisms aimed at strengthening the institutional capacity of member states to design and implement public policies that enable them to address the public security needs of the population.

3. Participates, in its own capacity or by delegation, in the political organs of the Organization and in so doing presents proposals, provides follow-up, and submits progress reports in connection with the mandates for whose implementation the DPS is responsible.

4. Provides technical secretariat services for the various political forums determined by international instruments or the mandates contained in General Assembly or Permanent Council resolutions or declarations on public security, including, *inter alia*, forensic investigation and correctional systems.

5. Advises the Secretary General and the Assistant Secretary General, through the Secretary for Multidimensional Security, on matters within the purview of the DPS and represents them when they so request.

6. Establishes and maintains cooperative relations with the dependencies of the General Secretariat and with governmental or nongovernmental, national and international institutions in areas related to its sphere of competence, in coordination with the Secretary for Multidimensional Security.

7. Formulates and promotes cooperation projects designed to strengthen the institutional capacity of member states with regard to public security, takes steps to ensure that those institutions are viable, by either raising financial resources or providing technical assistance, in coordination with the Secretary for Multidimensional Security and the Strategic Counsel for Organizational Development and Management for Results.

8. Reports to the Secretary for Multidimensional Security on the planning, follow-up, internal communication, oversight, and evaluation of the programs, projects, and activities that it is

responsible for implementing, as well as on the development of the procedures needed for the administration of its assigned resources and staff.

9. Provides, upon request, assistance and technical advisory services to member states in the area of humanitarian mine action, including in the design and implementation of public policies, supervision and monitoring activities, risk education, assistance for affected communities in the recovery of de-mined land, and physical and psychological rehabilitation for victims.

C. Prevention of Violence Section

1. Assists member states in the design, implementation, and evaluation of public policies to prevent crime and violence, and in the execution of initiatives to strengthen their institutional capacities in that regard.

2. Prioritizes work with specific population groups (women, children, youth, and migrants) under a holistic approach focusing on both rights and law enforcement, especially in connection with domestic violence and youth violence.

D. Security and Justice Section

1. Assists member states in the design, implementation, and evaluation of public policies that promote access to justice, police professionalization, and modernization of member states' correctional systems, including those oriented toward reintegration and rehabilitation of offenders.

2. Designs and implements evaluation and analysis methodologies for member states' national security systems and puts forward recommendations to help strengthen those systems.

3. Formulates and promotes initiatives to strengthen the institutional capacity of member states in the areas of security and justice.

VI. DEPARTMENT AGAINST TRANSNATIONAL ORGANIZED CRIME

A. Structure

1. The Department against Transnational Organized Crime (DTOC) and its dependencies and staff are under the direction, supervision, and control of the director of the DTOC, who reports to the Secretary for Multidimensional Security, in accordance with the legal system of the Organization and the provisions of this Executive Order.

2. The DTOC will operate in accordance with the powers granted to it by the relevant standards of the Organization, decisions of the General Assembly, the provisions of this Executive Order, and the Strategic Plan of the SMS.

3. The Director of the DTOC reports to the Secretary for Multidimensional Security on the administration of the Department's assigned resources and staff.

B. Functions

1. Advises the Secretary General and the Assistant Secretary General, through the Secretary for Multidimensional Security, on matters within the purview of the Department and represents them when they so request.

2. Establishes and maintains cooperative relations with the dependencies of the General Secretariat and with governmental or nongovernmental, national, and international institutions in areas related to its sphere of competence, in coordination with the Secretary for Multidimensional Security.

3. Monitors and evaluates implementation of the Hemispheric Plan of Action against Transnational Organized Crime and other work plans and programs in that area by means of quantitative and qualitative indicators.

4. Participates, in its own capacity or by delegation, in the political organs of the Organization and in so doing presents proposals, provides follow-up, and submits progress reports in connection with the mandates for whose implementation the Department is responsible.

5. Provides technical secretariat services for the various political forums determined by international instruments or the mandates contained in General Assembly or Permanent Council resolutions or declarations on transnational organized crime, including, *inter alia*, drug trafficking, trafficking in firearms (including the Inter-American Convention against the Illicit Manufacturing of and Trafficking in Firearms, Ammunition, Explosives, and Other Related Materials), trafficking in persons, and money laundering, and on assistance to victims and witnesses.

6. Assists member states in the design and implementation of public policies for confronting and addressing transnational organized crime and its diverse manifestations, including drug trafficking; illicit manufacturing of and trafficking in firearms, ammunition, and explosives; trafficking in persons; and money laundering; and for providing protection and assistance to victims and witnesses.

7. Formulates and promotes cooperation projects designed to strengthen the institutional capacity of member states to combat transnational organized crime and takes steps to ensure that those institutions are viable, by either raising financial resources or providing technical assistance, in coordination with the Secretary for Multidimensional Security and the Strategic Counsel for Organizational Development and Management for Results.

8. Reports to the Secretary for Multidimensional Security on the planning, follow-up, internal communication, oversight, and evaluation of the programs, projects, and activities that it is responsible for implementing, as well as on the development of the procedures needed for the administration of its assigned resources and staff.