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**INTER-AMERICAN DRUG ABUSE
CONTROL COMMISSION**
CICAD
Secretariat for Multidimensional Security

SIXTY-SIXTH REGULAR SESSION OF CICAD
November 19 - 21, 2019
Miami, FL, United States

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8 November 2019
Original: English

**COST ANALYSIS OF
CICAD REGULAR SESSIONS**

Cost Analysis of CICAD Regular Sessions



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NOV-2019



- **Article 21:**

“The Commission shall hold two regular sessions per year, one an ordinary session, the other to address specific technical topics determined by the Commission or such other matters that require its special attention. This latter meeting may take any form that the Commission decides.”

“The Commission shall hold special sessions whenever it so decides or at the request of a majority of its member states. In the latter case, the convocation shall be issued by the Executive Secretariat at the earliest opportunity.”



- Autumn Regular Session (Three days - usually in country holding the Chair)
 - Election of authorities (CICAD Chair/Vice Chair; Chairs of experts groups)
 - Reports from experts groups
 - Presentations/panels on relevant topics
- Spring Regular Session (Three days - usually in Washington, D.C.)
 - Review/approval of documents for General Assembly
 - Presentation/approval of CICAD Executive Secretariat annual workplan
 - Presentations/panels on relevant topics

Current Cost of Regular Sessions



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Average Regular Fund Cost of Autumn Regular Session

Interpretation - Plenary	\$19,800
Translations	\$2,743
Conference Services (room, coffee breaks, room attendants)	\$4,200
Supplies	\$1,000
Total	\$27,743

Average Regular Fund Cost of Spring Regular Session

Interpretation - Plenary	\$19,800
Interpretation - Working Group for Resolution	\$3,300
Translations	\$2,743
Conference Services (room, coffee breaks, room attendants)	\$4,200
Supplies	\$1,000
Total	\$31,043

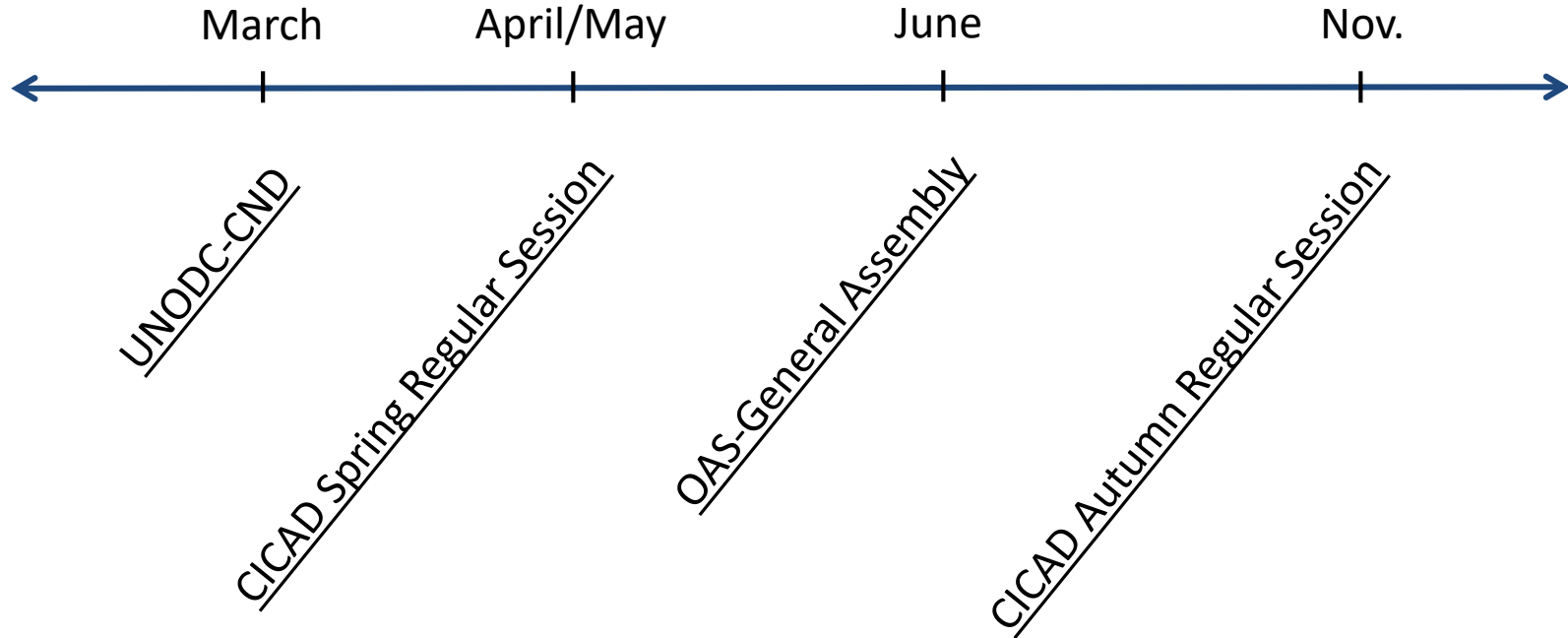
GRAND TOTAL: \$58,786

Timeline



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- Autumn Regular Session (Four days – country holding the Chair)
 - Election of authorities (CICAD Chair/Vice Chair; Chairs of experts groups)
 - Presentation/approval of CICAD Executive Secretariat annual workplan for the following year
 - Reports from experts groups
 - Presentations/panels on relevant topics
- Spring Regular Session (One day)
 - Online review/approval of documents for General Assembly
 - One-day meeting with OAS missions in Washington, D.C.

Cost of Alternative



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Average Regular Fund Cost of Autumn Regular Session

Interpretation – Plenary (4 days)	\$26,400
Translations	\$2,743
Conference Services (room, coffee breaks, room attendants)	\$5,600
Supplies	\$1,000
Total	\$35,743

Average Regular Fund Cost of Spring Regular Session

Interpretation – Meeting with OAS missions	\$3,300
Translations	\$2,743
Total	\$6,043

Alternative Grand Total: \$41,786

Current Grand Total: \$58,786

Difference: \$17,000

Additionally, savings for member states!